





# Payroll Processing

**Payroll** | Simplify processing, tax management and integration

Heartland Payroll Processing is flexible and easy-to-use to accommodate all of your payroll needs, avoid errors and eliminate confusion. The solution significantly reduces the time you spend on payroll so you have more bandwidth to market your business, serve customers, and grow revenue.

Keeping up with payroll tax rates, accurately calculating liabilities, and making timely payments is time-consuming and headache-inducing. Even minor mistakes can result in costly fines or prompt valued employees to leave. Heartland Payroll Processing eliminates guesswork so you can quickly and confidently submit payroll and payroll taxes on time -- anywhere from any internet-enabled device.

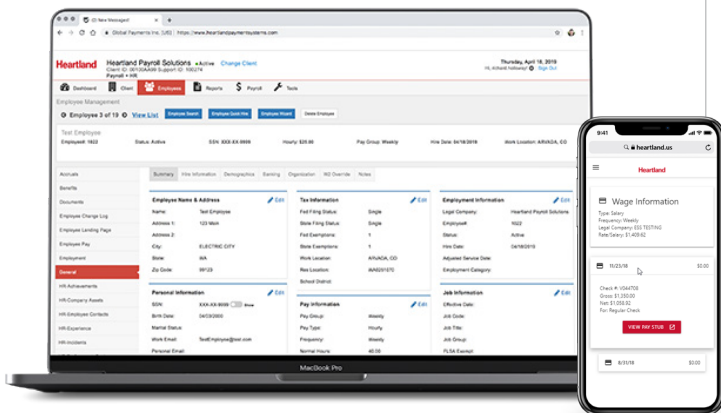
## Benefits

-  **Flexible and Easy-to-Use:** You set pay schedules according to your requirements. Confirm payroll data with a single dashboard view you can access anytime, anywhere.
-  **Reduces Expenses:** Spend less time manually entering data and improve accuracy. Reduces physical pay statements and delivery expenses.
-  **Keeps You Compliant:** Ensures you properly handle overtime, tips, deductions, taxes and more to comply with local, state and federal requirements.
-  **Confidently Process Payroll:** Data from onboarding, time and attendance and benefits administration can be fed to Heartland Payroll to ensure accuracy.

## Features:

### Payroll Processing

- **Payment Options:** Automatically calculates how much your employees should be paid each pay period by considering hourly rates and salaries, overtime, and payroll funds into employees' accounts or onto a prepaid paycard, and automatically sends an email notification to employees when they can view their pay information. A dashboard makes it easy to get important data – such as upcoming check dates and the cash you'll need to have on hand for your next payroll.
  - Pay your team weekly, bi-weekly, twice a month, or monthly.
  - Supports bonus and off-cycle payrolls
  - Complies with the Fair Labor Standards Act (FLSA) tip credit minimum wage requirement.
  - Pay employee reimbursements at the same time you run payroll.
  - Deduct and manage garnishments for appropriate agencies.



# Heartland

- **Reporting:** Generate and download prebuilt, real-time reports for payroll history, bank transactions, contractor payments, paid time off, tax payments and more. Automatically reports new hires to the government for you.
- **Employee Access:** Spend less time answering employee questions. Employees have controlled access to a self-serve portal from any Internet-enabled device to make changes to personal information, such as address and direct deposit information, and view 1099s or W-2s, pay stubs, and more.

## Payroll Taxes

- **Compliance and Payments:** Automatically calculates, files and pays your payroll taxes to the appropriate agencies, saving you time and helping reduce the risk of penalties for late payments. You can rest easy knowing your federal, state and local payroll taxes are automatically and accurately submitted on your behalf.
- **Filing:** Quarterly and year-end reports are filed for you. W-2 and 1099 forms are issued and filed, plus electronically provided for employees.

## Integrations

- **Additional Services:** Securely provide data in support of Affordable Care Act (ACA) compliance, as well as 401(k), workers' compensation and more.
- **General Ledger:** Integrates with your bookkeeping software. Makes it easy for third-party CPAs to securely import payroll data directly into popular accounting software programs.
- **Timekeeping:** Integrated with Heartland Time so you always accurately pay employees for the time they work, including overtime.

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